



COUNTY OF SANTA CRUZ

PLANNING DEPARTMENT

701 OCEAN STREET, 4TH FLOOR, SANTA CRUZ, CA 95060
(831) 454-2580 FAX: (831) 454-2131

Vacation Rental/ Hosted Rental Waitlist Request Form

Property Owner Information:

Owner Name(s): _____

Site Parcel Number (if known): _____

Site Address: _____

Owner Mailing Address: _____

Owner Phone #: _____ Mobile Phone #: _____

Owner Email: _____

Wait List Requested:

Vacation Rental

Hosted Rental

The Vacation/Hosted Rental Wait List applies to the three Designated Areas within the County: Live Oak Designated Area (LODA), Seacliff/Aptos/La Selva Designated Area (SALSDA), and Davenport/Swanton Designated Area (DASDA). The List shall be maintained and administered by the Planning Department. Permits shall be issued on a first-to-apply, first-to-be-eligible basis. Permit eligibility shall be reviewed and permits issued (if available) twice per year on June 1st and December 1st.

To view your placement on the Wait List, check the current Wait List link on the County's web page at: [Vacation Rentals \(sccoplanning.com\)](http://sccoplanning.com).

To submit a Wait List Request, please complete this form and drop off with the cashier during open hours, or mail it, along with the annual Wait List Fee (\$145.00 check made out to the County of Santa Cruz) to:

County of Santa Cruz
Planning Department
Attn: Vacation Rental Processing
701 Ocean Street, Room 400
Santa Cruz, CA 95060

* Please note, Wait List requests are non-transferrable. Change of ownership or change of site address shall render the Wait List request null and void.